

Amberley Outside School Hours Care

EXCURSIONS

Excursions form an integral part of the programming and activities of the Service. It is our responsibility to protect and provide the maximum safety of children at all times.

Risk management processes will be applied to any proposed outing to promote the safety and enjoyment of the children.

All excursions will:

- Comply with relevant legislation such as Transport, Workplace Health and Safety and Child Care Regulations.
- Be formally approved if occurring outside the program area.
- Have written permission from parents/guardians/approved persons for each specific excursion before a child is taken on an excursion or activity outside the OSHC program area.
- Include a list of all children taking part, the appropriate emergency telephone numbers and a first aid kit.
- Ensure that parents/guardians/approved persons are provided with the details of each excursion.

All excursions/activities payments will be added to the fees.

If a parent does not wish their child/children to go on any excursions then alternate arrangements for children must be made as there will be no staff at the centre for the duration of the excursion.